

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: February 6, 2013

RE: Minutes from the February 25, 2013 meeting
Notice of the March 18, 2013 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for March 18, 2013 at 2:00 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford Community Policy and Management Team
ABC Conference Room- Stafford County Government Center
Minutes February 25, 2013- 2:00 pm**

Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.

- Present were Mr. Bill Tignor (parent representative), Ms. Jean Johnson (Health Department), Mr. Michael Muse (Stafford DSS), Ms. Debe Fultz (disAbility Resource Center), Mr. Vince Butaitis (CSU), Ms. Sheila Jones for Mr. Ron Branscome (RACSB), Ms. Sue Clark (Stafford County Public Schools), and Mr. Bob Thomas (Board of Supervisors)
- Others: Ms. Donna Krauss (Assistant to the County Administrator for Human Services), Ms. Stephanie Beamer (Coordinator for Human Services), and Mr. Anthony Romanello (CSA fiscal Agent), and one member of the public was present
Absent: Mr. Ron Branscome (RACSB-chairman)

1. Approval of the Minutes- The minutes to the January 14, 2013 CPMT meeting was reviewed by the CPMT members. A motion was made to approve the minutes, seconded, and approved. The secretary was authorized to sign. 8 yes 0 no vote
2. Public Comment – No requests
3. Closed Meeting- Mr. Butaitis moved for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5
 - A1- request for co-payment re-determination

Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting.

Roll call vote. 8 ayes

4. Action on funding requests-
 - 1A- Motion made to approve Human Services Office staff recommendation to re-determine the co-payment from \$827.00 monthly to \$250.00 monthly, seconded, and approved. 8 yes 0 no vote.
5. CSA Program financial report/ Ms. Donna Krauss
6. Supplemental Foster Care Expenditures and Notification of Payments-
 - Mr. Michael Muse presented the expenditures and payment notifications for December 2012 and January 2013. A motion was made to approve the expenditures and notification of payments, seconded, and approved. 8 yes 0 no vote
7. CPMT old business-
 - Ms. Sue Clark requested that the Team review information about an action taken at a prior CPMT meeting regarding changes to funding for private day school costs. She expressed concerns of the legal aspects of the proposed changes as well as the administrative impact the changes would have on the school system. A letter addressing the rise in private day school costs from the school superintendent, Dr. Randy Bridges was shared with CPMT members as well as

charts showing cost savings from having a Public Day School. Ms. Clark verbally shared information regarding the increases seen in private day school placements. Members shared with Ms. Clark previous discussions regarding private day school funding policies of other localities. It was also noted that the administrative impact of any proposed changes to the budget would not be placed on the school system. A request was made for the CPMT members to revisit their recommendation based on legal concerns, and also to clarify their recommendation. The Team directed Human Services Office staff to check with the county legal department as well as the State office to address the legal concerns.

- Ms. Donna Krauss provided the Team members with the Stafford County JLARC survey response. All member responses from the JLARC survey were compiled into one response from the Stafford County CPMT.
- Ms. Donna Krauss provided the members the response to the SEC proposed policy “Use of state pool funds for Medicaid eligible services” which is due on March 5, 2013. Human Services Office staff will forward a response on behalf of the Stafford County CPMT. This policy will be going back to the SEC to review and make changes.

8. CPMT new business-

- Human Services Office staff will be going through the governance section of the OCS self-audit assessment before the next meeting. Staff will provide guidance on any recommend changes or request guidance from the CPMT on specific areas of concern at the next scheduled CPMT meeting.

9. Other business-

- No other business.

10. Adjournment- As there was no other business the Team agreed to meet on March 18, 2013.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date